

# Hartland Historical Society

Board Meeting • Monday April 15, 2011

## **I. Attendance and Introductions**

The meeting was called to order by Recording Secretary Janet Frick in the absence of President Tom Parshall and delay of Vice President Diana Wells, at 7:45.

**Board Members Present:** Hildy Foley, Mike Forster, Janet Frick, Carolyn Lynch Shyrl Cone, Mike Forster, Diana Wells

**Also Present:** Nadine Cloutier-Museum Curator

## **II. Approval of minutes from March 14, 2011 meeting**

The March minutes were approved in a motion by Carolyn Lynch, seconded by Shyrl Cone. Motion carried.

## **III. Treasurer's Reports for Months Ending March 31, 2011**

See Reports for itemization and details

Cash Balance, March 31, 2011      \$ 2,794.78

Certificates of Deposit              \$12,407.11

Savings                                      2,959.90

Total Financial Assets                \$18,161.79

The motion to approve was made by Hildy Foley seconded by Carolyn Lynch. Motion carried.

## **IV. Collection Committee Report**

Nadine Cloutier distributed a memo to the board listing items to be approved for Deaccessioning which consisted of two showcases (not artifacts) and wheels from a pony cart used by the Crouse children, to be transferred to the Crouse Family Archives and Museum. The motion for approval of the deaccessioning was made by Mike Forster, supported by Carolyn Lynch. Motion carried.

## **V. Museum Work List**

Nadine reviewed the Museum Work Plans for April Memo which was distributed, which Outlined tasks needing to be completed, supplies needed and when she and Emma Winegarner would be at the museum, and that work will continue on Wednesdays and Saturdays in May, until the opening.

## **VI. Display Case**

Diana stated that the display cases have been in great need of washing. All of the Haberdashery cases need more cleaning. Hildy will clean in the Post Office area when the Area is cleared out.

## **VII. Nominating Committee selection and Nominations, Board Members leaving, bylaw changes?**

Several tentative names were mentioned as nominees for offices to replace board members whose terms would be expiring, with these being announced and voted on at the annual meeting. The possibility of changing the bylaws to extend length of terms of offices was discussed and deferred until next year.

## **VIII. Annual Meeting Preparation: Agenda, Reports, Presentations, Ballots, etc**

**Preparation for Grand Opening: Ribbon Cutting details, News Coverage, Dignitaries,**

The Annual Meeting will take place within the planned Grand Opening, with reports from the Board.

## **IX. Special Invitations, Signage, etc.**

A discussion ensued regarding how invitations and signage would be handled for the Grand Opening, Memorial Day Openings at the Museum.

## **X. Finalize Newsletter**

Diana asked for input/details about some of the articles which she will include in the

upcoming newsletter.

**XI. Comments from the board**

Items discussed were: the need for a membership drive, selling special educational memberships, the sale of various Hartland history items, and the memorial donations being made.

**XII. Meeting Adjournment**

Hildy Foley made the Motion for adjournment, seconded by Janet Frick. Motion carried.

Submitted by Janet Frick, Recording Secretary

**Documents Distributed:**

Agenda; E-mail from Tom Parshall to Diana Wells stating that he would be absent from this meeting and request for Diana hold the meeting; Treasurer's report; Recording Secretaries Minutes; Museum work plans for April memo; Deaccession of records and artifacts memo from Nadine Cloutier and Emma Winegarner to the HAHS Board of Trustees for approval.