

HARTLAND AREA HISTORICAL SOCIETY
BOARD MEETING MINUTES
May 13, 2013

- I. **Board Members Present:** , Hildy Foley ('13), Barbara Krueger ('15), Bill McDevitt ('13), Mike Forster ('15), Diana Wells, Janet Frick ('15), John Wiese ('13), Margaret Melville ('14), Shyrl Cone ('14)
Also Present: Bob Ruby, Emma Winegarner
The meeting was called to order at 7:10 pm.

- II. **Opening Remarks -President (Hildy Foley):** Hildy Foley said that the "crash bar" has been installed, and it is possible to gain entry that way with the same key. It will be kept clear for safety regulations.

Hildy said that we received a renewal notice for the Historical Society of Michigan. We can renew for \$50 or \$35 for a more basic membership. The \$50 membership includes some materials and a listing in the directory. Barb Krueger made a motion and Janet seconded it to renew the membership at the \$50 level.

Harold Winegarner came with the audit committee and gave some recommendations. He will be setting up a simple journal entry system for anyone to be able to use.

Hildy said that we need help with the gardens. The request was put out for the evening of May 23rd, around 6:00 pm.

Memorial Day help needed: we will be open from 10:00 - 3:00 except for the parade. We will need to keep the area clear on the side of the museum for the mail truck. Hildy asked if we could give Mike Schrott \$50 toward gas for the mail truck. We will need someone monitoring the back room so that people don't use the back entrance. Bill McDevitt will purchase some sort of alarm for that door.

Our summer hours will be Saturdays from 10:00 - 2:00 and Wednesdays from 2:00 - 4:00 pm. Docents are needed.

Barb Krueger is taking care of the fire extinguishers being recharged, and there is a new flag on the flagpole. Bill McDevitt will hang the bunting as well prior to Memorial Day. John Endebrock is putting some shelving in the back room for storage. Mike Forster has some artifacts from veterans to display for Memorial Day.

John Wiese brought three bids from a stone mason for various repairs. One of them is \$8,200 for a cellar door and steps, and this repair will not be completed at this time. Another repair is for the chimney, which is \$1,300, and the foundation repair is \$1,900. The decision will be made after more information is collected about the future of the storage area. Barb Krueger made a motion to table the decision and Bill McDevitt seconded it. The motion carried.

- III. **Approval of Minutes from April 8, 2013 Meeting - Secretary (Shyrl Cone):** Barbara Krueger made a motion to accept the minutes. Bill McDevitt seconded it. The motion carried.

IV. Financial Report - Treasurer (Barbara Krueger): Barb Krueger reported that Harold and the audit committee went through everything, and Harold met with Hildy and Barb. He suggested things like donations for specific items. He also suggested that the government forms be listed in the front of the book with a list of dates so that anyone can follow it. Hildy and Barb and Harold will meet with the officers taking over their positions so that there is a smooth transitions. Barb displayed an example of a possible report we could include in the newsletter for members. Harold suggested that a copy of the bank statement be given to each board member each month. Barb reported that the checking balance as April 14 was \$3,175.78, the money market balance was \$15,502.88. John Wiese made a motion to accept the financial report and Margaret Melville seconded it. The report was approved.

The audit report was reviewed and accepted by everyone.

V. Vice President's Report (Bill McDevitt): Bill McDevitt reported that there has not been a large number of responses for memorial photos of alumni who have passed away. Hildy Foley said that there would be a case available for display of reunion items.

VI. Curator's Report (Mike Forster): Mike Forster has been getting pictures and framing them and has obtained a solar light for the flag. Work is being done to protect artifacts during museum visits.

Emma - stated that she and Mike Forster have accessioned some items, including wedding dresses, and that they have tagged military uniforms, including a World War I Navy uniform. Emma obtained a picture of Margaret Lyons, who rode the horse teaching organ and voice. She has filed the updated id sheets. Emma reported that Nadine has fewer than 100 photos left, and most are "found in collection." Nadine would have a bill for supplies when all was complete, likely to come in under \$100. Emma said there are about 600 photos in the collection, including 100 stereoscope pictures, which are not local. Hildy Foley found a picture of Mrs. Wilson scrubbing the stove in the 1970's.

VII. Editor's Report (Diana Wells): Diana Wells has put solicitations in all 125 real estate agents' mailboxes, suggesting closing gifts of HAHS items. She asked if we should send these out to other offices, and the response was enthusiastic.

Diana said that she will be at the June meeting to collect information for the summer newsletter. Since she will no longer be on the board, she will come to meetings four times per year.

A discussion was held about the problem of photos blistering.

Hildy Foley announced that Diana Wells and Shyrl Cone would be stepping down in June and that board members would need to be appointed to fill those positions at the June board meeting.

VIII. Webmaster/Genealogist's Report (Robert Ruby): Summer hours and newsletter will be added.

XI. May 16th Board Meeting (Hildy Foley): Shyrl Cone will bring silk flowers and vases for decorations, and Diana Wells has printed the ballots. We will arrive at the church

to let people in at 5:15. Janet Frick reviewed the minutes from the last annual meeting and made some amendments. Clarifications were made about when officers would be appointed and also what the secretary's job entails. A membership list is needed for Thursday. Bob has been maintaining membership records for mailing list purposes, but it is unclear about an updated master membership list.

- X. New Business:** Barb Krueger said that someone from the fire department would be here on the last Wednesday in May between 10 am and 12 pm to recharge the fire extinguishers.

Barb Krueger said that she has created a scavenger hunt for students that visit for the school tours. We will charge a \$1 donation per child.

Barb Krueger said that there was boy from DECCA marketing club at Hartland High school who spoke at the Chamber of Commerce. He is going to approach his teachers about doing some projects to help the society.

Barb Krueger said that the new communications director at the township approached her about using some of the society's pictures in some of their publications. There needs to be clarification on rules and regulations for the use of those photos. Hildy Foley and Mike Forster visited the township supervisor recently to see about support for our museum. They were told no, but there might be a way to work out a special sale or something. This is because of the way that the museum was purchased.

- XV. Meeting Adjournment:** Margaret Melville made a motion to adjourn the meeting at 8:37 pm and Mike Forster seconded it. The meeting was adjourned. **The next meeting be held at the Florence B. Dearing Museum on June 10th.**

Paperwork Distributed: Minutes from the April meeting, financial report, and audit report.