

# Hartland Historical Society

Board Meeting • Monday September 12, 2011

Hartland Museum

## **I. Attendance and Introductions**

The meeting was called to order by President Tom Parshall 7:25.

**Board Members Present:** Tom Parshall, Diana Wells, Hildy Foley, Janet Frick, Mike Forster  
Shyrl Cone

## **II. Approval of minutes from August 8, 2011 meeting**

The August minutes were approved, in a motion by Hildy Foley, seconded by Mike Forster.  
Motion carried.

## **III. Treasurer's Report**

Treasurer Shyrl Cone reported on the findings of the Audit Committee. They had reported that the savings was listed under income and expense and that should be changed. Reconcile with bank statements using Quicken. Amounts of spending were fine; committee had Shyrl report on this. Nothing glaring stood out in their report, and only suggestions were made for Streamlining. They suggested a paper trail of receipts for the use of petty cash from museum gift shop sales. Tom stated that we met IRS requirements. A Treasurer's report will be given in October.

## **IV. Collections Report**

Diana stated that she has had no feedback from the collections committee and she and Hildy expressed the concerns that the thimble collection and other items belonging to the museum currently stored elsewhere should be brought back to the museum. Tom Parshall said that he would contact the people involved.

## **V. Museum Status**

All is going well since the museum re-opening. Plans are being made for labeling displays and storing museum items in the museum instead of off-site. Diana volunteered to make signs if provided with a list of displays. Hildy reports that we have good docents, including Margaret Melville, Donna Bulloch, Bill McEachen, Diana Wells, and Barbara Krueger. Hildy also emphasized that she be listed as the person to talk to regarding being a docent and working at the museum. She also reported that donations have been good.

## **VI. Heritage Day Planning**

The museum will be open from 10:00 to 4:00. A scarecrow for Heritage Day is on the porch.

## **VII. Board Member Drive**

There was a discussion where possible new board members were mentioned and present board members were encouraged to up recruitment efforts.

## **VIII. Front Sign Change**

Tom will put side rails on the front sign to be used to post changing museum hours and other Information.

## **Comments from the Board**

Fund raising methods were discussed including asking local businesses to put donation jars by their cash registers. It was suggested that a sign be put in the Historical Society/Museum display case at the township hall posting hours the museum is open. A new frame for the photo portrait of Florence Dearing was requested. Mike said that something needed to be done about bats getting in around the chimney. Bill McEachen will help Hildy with the postal displays on Wednesday.

## **IX.**

## **Meeting Adjournment 7:56**

Mike Forster made the Motion for adjournment, seconded by Shyrl Cone. Motion carried.

Respectfully Submitted by Janet Frick,  
Recording Secretary

**Next Meeting:** October 10, 2011 at the Hartland Museum

**Documents Distributed:**

Agenda

Hard copies of minutes

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